**LITIGATION ASSOCIATE (FUNCTIONAL, FOR IN-HOUSE)**

\_\_\_\_ Avenue, San Francisco, CA | 415.555.5555| janedoe@gmail.com | CA Bar No. \_\_\_\_\_

**EXPERIENCE**

**ABC FIrm LLP,** San Francisco, CA

*Associate,* 2006 – present; *Summer Associate,* Summer 2005

Extensive experience counseling clients on complex matters involving contract, intellectual property, consumer protection, false advertising, unfair competition, and other commercial laws. Clients include \_\_\_\_\_\_\_\_\_\_.

* **Contracts.** Advise executives and company management on licensing, technology transfer, vendor agreements, development agreements, stock purchase agreements, and consumer contracts. Negotiate/draft various formal and informal agreements on a daily basis, including MOUs, confidentiality agreements, settlements, releases, and agreements regarding the scope of discovery in litigation, regularly saving clients millions of dollars.
* **Risk Management.** Counsel clients on business decisions and strategic policy changes to limit legal risk and ensure compliance with applicable laws. Investigate wrongdoing by employees as well as potential claims against clients. Advise clients regarding privacy issues arising from employment agreements and disclosure of documents in discovery.
* **Dispute Resolution.** Resolved numerous disputes relating to licensing, intellectual property, general commercial contracts, and M&A deals in client’s favor. Regularly attack and defend contractual provisions in the context of legal disputes, saving clients from bankruptcy and successfully obtaining multi-million dollar payments and court judgments from opposing party. Successfully negotiate resolutions of disputes without lawsuits being filed, saving clients millions of dollars in potential legal exposure and attorney’s fees.
* **Business Knowledge.** Work with clients’ marketing and development teams to obtain deep understanding of relevant areas of clients’ business and products. Became subject matter expert on a variety of issues, including \_\_\_\_\_\_\_ technology and the California \_\_\_\_\_\_market.
* **Knowledge Creation.** Organize firm’s institutional knowledge regarding recurring legal issues for clients. Contributor to [Title] (2014 Ed.) (forthcoming), co-author of Association of Corporate Counsel InfoPak, [title],” as well as articles regarding the potential of impact of recent court decisions.

**EDUCATION**

**\_\_\_\_\_ Law School**, City, State.

*Juris Doctor*, *cum laude,* May 2004

**University of California, \_\_\_\_\_\_\_**, city, CA

Bachelor of Arts in \_\_\_\_\_\_\_\_, *summa cum laude,* June 2001

**CERTIFICATIONS/ADMISSIONS**

Certified Information Privacy Professional (CIPP/US; CIPP/EU (pending))(International Association of Privacy Professionals)

Admitted to California Bar, 2005

**OTHER SKILLS & INTERESTS**

Proficient in French