



Sample Chronological Resume

DALIAH BETANCOURT

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EXPERIENCE

SALTSMAN & CECCHINI, LLC, Washington, DC

2003-Present

Counsel, Litigation

- Conduct trials in federal and state courts as sole or second-chair counsel in breach of contract and securities enforcement cases.
- Argue appeals before the United States Court of Appeals for the District of Columbia Circuit.
- Research and draft trial and appellate briefs, motions, and memoranda regarding a variety of complex commercial matters.
- Argue dispositive and discovery motions in state and federal court.
- Manage litigation teams and supervise associates in all phases of discovery, trial preparation, and legal research.
- Take and defend depositions of lay and expert witnesses.
- Coordinate closely with in-house counsel regarding all aspects of litigation planning, strategy, and budgeting.
- Negotiate settlement terms with opposing counsel and draft settlement agreements.
- Successfully represent pro bono clients in petitions for political asylum.

GOETSCHIUS & PENNINGTON, Washington, DC

1999-2003

Associate, Litigation

- Represented commercial clients in matters involving fraud, breach of contract, wrongful discharge, and product liability.
- Drafted outlines, compiled exhibits, and prepared witnesses for depositions.
- Researched and drafted pleadings including complaints, answers, discovery motions, and motions for summary judgment.
- Conducted document review, drafted document requests and interrogatories, and prepared privilege logs.

EDUCATION

BOSTON UNIVERSITY SCHOOL OF LAW, Boston, MA

J.D., *cum laude*, May 1999

Boston University Law Review

UNIVERSITY of MASSACHUSETTS

B.A., *magna cum laude*, May 1996

Commonwealth College Honors Program

BAR ADMISSIONS

District of Columbia, U.S. District Court for the District of Columbia, U.S. Court of Appeals for the District of Columbia Circuit, Massachusetts