



SAMPLE INFORMATIONAL INTERVIEW QUESTIONS: IN-HOUSE

General Differences Between Law Firms and In-House

- What are the biggest differences you've found between working at a firm and working in-house? Was there anything that really surprised you about life at a corporation?
- What challenges should a law firm attorney expect when moving in-house?
- What benefits do you find at an organization like this versus a big firm in terms of _____ (skills development, mentorship, training, etc.)? Can you identify any challenges?
- Do you have to keep track of your hours? If not, how does your organization measure lawyers' productivity? What are your hours like? Is that representative of other in-house lawyers?

Qualifications & Background Required to Move In-House

- In your view, what is the best time (level) for an attorney to move in-house? What skills should a lawyer have before moving in-house?
- What is the typical career arc of people who move in-house?
- What qualities do you think are most important for success as an in-house lawyer?
- If you were a ____ level attorney again wanting to move in-house, what might you do differently? What advice would you give to someone in my position?

Salary & Terms/Conditions of Employment

- Can you give me a sense of the salary range for this kind of in-house position? Are bonuses a major component of compensation?
- What other alternative forms of compensation do companies typically offer?

Advice About Getting a Job & Contacts

- (For litigators looking to move in-house) Do you have any specific advice about the types of organizations that might value litigation experience, or about specific roles that would capitalize on a litigation background?
- Are there different in-house roles (e.g., transactional, compliance) that you think would work for someone with my background?
- Are you involved with the Association of Corporate Counsel, or are there any other organizations that you would recommend I explore?
- Are there any recruiters whom you have found to be particularly helpful with respect to in-house positions?
- Are there any websites that you have found to be particularly helpful with respect to in-house job searches?